



College of Business & Economics

H.A.W.K.S. Peer Mentor Program (Returning Applicants)

Application for 2016-2017

Name: _____ LIN: _____

Current Year: _____ Rising Sophomore _____ Junior _____ Senior

Lehigh Email: _____

	Yes	No
Is there a chance you will be going abroad for any part of the 2016-2017 school year? If so, which semester? _____		
If you will be a senior, are you considering graduating in December?		
Will you have access to the Internet in Summer 2016 (for communication purposes)?		

Declared/Intended Major(s): _____

Declared/Intended Minor(s): _____

Cumulative GPA: _____ Last Semester GPA: _____

T-Shirt Size: S M L XL 2XL Long Sleeve Shirt Size: S M L XL 2XL

Please list, in order of importance, your current extra-curricular activities.

Organization/Activity	Dates	Describe Activities and/or Office Held

Please attach a sheet with answers to the following questions.

1. As a current H.A.W.K.S. Peer Mentor, what suggestions do you have to improve student participation and accountability ?
2. What advice do you have for incoming first-year students?



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H.A.W.K.S. Peer Mentor Program

Job Description

Expectations, Responsibilities, Duties & Professional Standards

Overall Goals of H.A.W.K.S Peer Mentoring Program

- Year-long program affords mentees the opportunity to engage in activities that will support their academic progress at Lehigh University.
- Provide mentees with an early understanding of the University's academic and social atmosphere.
- Help address transitional issues of first-year mentees.
- Build personal connection between first-year and upper class students.
- Introduce mentees to resources of the University.
- Cultivate a profound bond with Lehigh.

Throughout the year, Peer Mentors build personal connections with first-year mentees by arranging individual and group meetings with their assigned mentees and participating in team-building activities, including interactive group events and topical discussions.

Your Responsibilities to Your Learners

- Meet early & establish/encourage contact.
- Administer academic support through building rapport and maintaining a peer mentor relationship with assigned mentees.
- Meet in groups so that mentees that have similar concerns can have their questions answered.
- Meet individually when a student has a special concern or needs your undivided attention.
- Refer students appropriately to Twana L. Walker, Program Director or to other campus or CBE resources.
- Share experiences and information on student success.

Our Expectations of You

- Communicate regularly with Twana.
 - Send emails regularly to let Twana know how your students are doing and any problems you or they might be having.
 - **ALWAYS** carbon copy Twana on your emails to your group of learners (not copies of each email you send to a learner, just to the group as a whole).
- Read, and respond to, emails from Twana.
- Attend Program Leadership Training Orientation in the Spring semester.
- Assist with Registration during Convocation for Fall semester.
- Attend "Thank You" social event for mentees who actively participated in the program (Spring Semester).
- Establish a regular meeting schedule with mentees and attend all monthly mentor check ins. Mentors also submit monthly mentor logs to Twana, Program Director.

If you do not know the answer to a question, please refer the student to Twana or find out the answer from Twana and then pass the answer on to the student.

I, _____, agree to meet and abide by the terms and expectations of this contract and understand that failure to do so may result in release from this volunteer opportunity.

Signature: _____ Date: _____